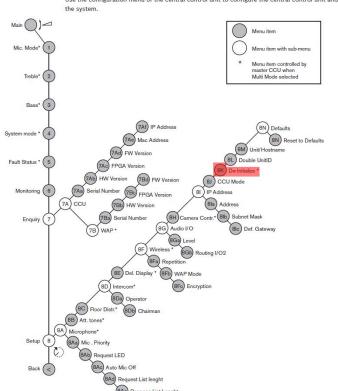




Since we don't know the exact positions of the units, we advice to de-initialize all units, we explain how to de-initialize all units at the same time.

- All devices have their own unique ID to communicate. Standard ID's received from the CCU start at 513. We prefer to de-initialize all units.
- You can de-initialize all devices at the same time. In the CCU menu go to 8-K (see menu overview), select yes and push de knob, you can see all devices LED's become yellow, they have no ID anymore.
- Now push at all devices, one by one, the microphone button once to receive a new ID from the CCU. We prefer to take a logical route that you can easily remember (counterclockwise if possible or from left to right).
- When all devices have their new ID, open the seat wizard from the MVI software (see next slide).







> 1: Open MVI Voting and Control server.



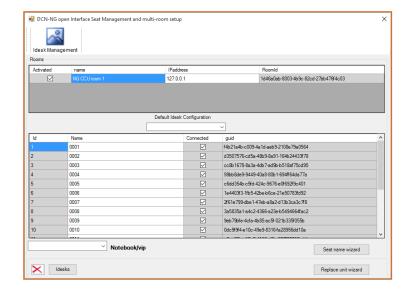
2: At the MVI Voting and Control Server go to > admin > Seat Management: DCN-NG devices.





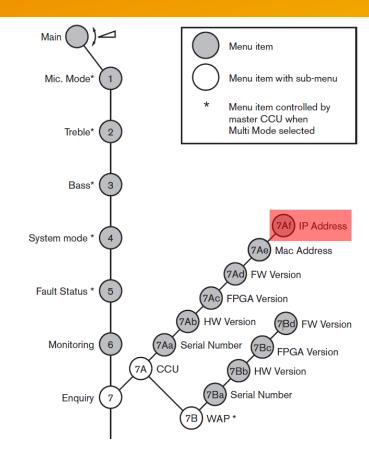
This is the **DCN-NG open Interface Seat Management and multi-room setup**.

- Enter the IP address of the Bosch DCN-CCU2.
 A list of all the seats appears in the lower screen.
- See next slide how to find the IP address of the Bosch DCN-CCU2.





At the front side of the CCU you see a knob which you can turn left and right and push. You can use it to find the IP-address.







This is the **Seat name wizard**.

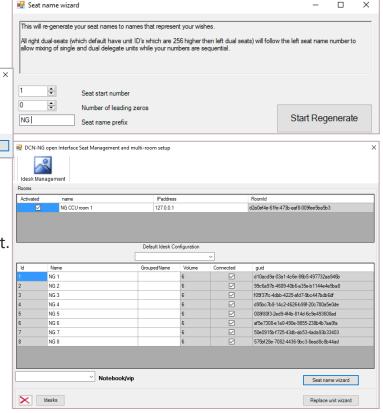
- 1: Click Seat name wizard button to open the seat name wizard.
- 2: Click OK at the popup to continue.
- > 3: Fill in or select the Seat start number.
- 4: Fill in or select Number of leading zeros to define the amount of zeros before the seat number.

Update seat names Wizard

Proceed?

This will open the seat name wizard. This wizard will replace all of your seat names with new names, depending on your selected options.

- > 5: Fill in the **Seat name prefix** if you want to have a word before each seat.
- 6: For instance if you have 245 seats / microphones, your seat start number is 1 you have set 0 leading zeros, and the seat name prefix is NG (with a space behind it) you have seat: NG 1 NG 245
- 7: Click Start Regenerate and look at the results at the DCN-NG open Interface Seat Management and multi-room setup



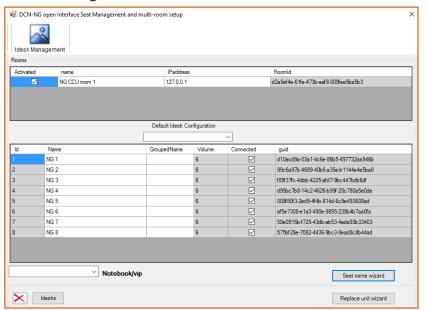


In case of using fixed seating; make sure the seat names at the Excel document where you prepare the meeting, are equal to the seat names at the seat management and at the templates that you use (use Template Editor to change seat names). If the seat names do not match it will result in disconnected seats. Excel document:

17 Janssen

18 Monet

Seat management:



- 4	В	С	D	Е	F	Н
1	LastName	MiddleName	FirstName	Title	GroupName	Seat
2						
3	Balke		Dieter	Herr	Deutschland	NG 1
4	Douglas		Patricia	Mrs.	United Kingdom	NG 2
5	Goltz		Theresa	Frau	Deutschland	NG 3
6	De Mercy		Bastien	Monsieur	France	NG 4
7	McKie		Patrick	Mr.	United Kingdom	NG 5
8	Villars		Alphonese	Monsieur	France	NG 6
9	Schlingen		Nina	Frau	Deutschland	NG 7
10	Schmidt		Hilderbrand	Herr	Deutschland	NG 8
11	White		Kenneth	Mr.	United Kingdom	NG 9
12	van Hulst		Goddard	Meneer	Nederland	NG 10
13	Asefeld		Celestine	Mademoiselle	France	NG 11
14	Braak		Henrietta	Mevrouw	Nederland	NG 12
15	Jalink		Edwin	Meneer	Nederland	NG 13
16	Hendrie		Tibby	Mrs.	United Kingdom	NG 14

Mevrouw

Mademoiselle

Nederland

France

NG 15

NG 16

Marianne

Mariette